

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE RESORT  
VILLAGE OF SHIELDS HELD ON WEDNESDAY, MARCH 20, 2024, IN THE  
SHIELDS COMMUNITY CENTRE AT 7:00 PM**

**Attendance:** Mayor: Angela Larson  
Councilors: Jillian Gauthier, Chad Pysden, Garry Hovland  
Administrator: Jessica Arguin  
Regrets: Noel Tomlenovich

**Call to Order:** Mayor Larson called the meeting to order at 7:05p.m.

*Council members will leave the meeting when Conflicts of Interest declared arise on the agenda.*

**Approval of the Agenda:**

026/24 Gauthier:  
That the agenda be adopted as presented with additions and deletions as noted. *Carried*

**Adoption of the Minutes:**

027/24 Hovland:  
That February 21, 2024, Regular Council Meeting minutes be adopted as presented. *Carried*

**Delegations:**

The council of the Resort Village of Shields welcomes Melissa Brewer from Jensen Stromberg Chartered Professional Accountants to discuss the audited financial statements.

028/24 Pysden:  
That the 2023 audited financial statements be approved as presented by Jensen Stromberg Chartered Professional Accountants. *Carried*

**Unfinished Business:**

**Development on Public Reserve**

029/24 Pysden:  
That the application to 'Place a Development on Public Reserve Lands', specifically the Public Reserve located in front of Lot 6 Block 10, (27 Mawson Drive) be approved, subject to the following terms and conditions:

- The successful application of an aquatic habitat protection permit from the Water Security Agency.

*Carried*

030/24 Gauthier:  
That the application to 'Place a Development on Public Reserve Lands', specifically the Public Reserve located in front of Lot 7 Block 1, (15 Procter Drive) be approved, subject to the following terms and conditions:

- The successful application of an aquatic habitat protection permit from the Water Security Agency.

**Tip Funding**

031/24 Larson:  
That the Resort Village of Shields use TIP grant funding to purchase a TV, rolling cart, exercise DVD's and DVD player to run fitness classes at the Community Hall and the Hub for the residents of Shields. *Carried*

**New Business:**

**Development Permits**

032/24 Gauthier:  
That the following Development Permits are approved, subject to the notices declared:  
01/24 – 67 Mawson Drive – Permit to construct a new house. Approval subject to review and approval of Building Permit by Building Inspector. *Carried*

033/24 Larson:  
That the following Development Permits are approved, subject to the notices declared:  
02/24 – 1 Procter Drive - That the Resort Village of Shields approve for 2024, to be renewed annually, the following Development Permits, to allow for Short Term Rentals, with the condition that the Short-Term Rental guidelines and form is completed for each rental. *Carried*

**Financial Report:**

034/24

Pysden:  
That the February 2024 statement of financial activities, income statement, balance sheet and bank reconciliations be adopted as presented.

*Carried*

**Payment of Accounts:**

035/24

Pysden:  
That the list of account payments for BATCH 2024-00010 for \$25,727.16 which includes payroll.  
Total Payroll Report for end of month of February 2024 in the amount of \$3563.25 be adopted as presented.

*Carried*

**Council Reports:**

The following reports were presented to Council:  
a) Administration

**Administrations Vacation Time**

036/24

Gauthier:  
That the administrator takes earned vacation days on April 1<sup>st</sup> and on April 12<sup>th</sup>.

*Carried*

b) Operations

**Buring Branches**

037/24

Hovland:  
That the operations manager conducts a controlled burn on extra brush and wood piled in outlaws ravine, ensuring to report the burn beforehand and with the consultation of the Dundurn Fire Chief.

*Carried*

**Pad Readers**

038/24

Pysden:  
That we charge a one-time flat fee of \$25 to each resident who requires a replacement pad reader as well as the length of wire required to install the pad reader in their home.

*Carried*

- c) Water/Sewer – January Log Sheet presented.
- d) Dundurn Rural Water Utility (DRWU)
- e) Dundurn and Area Wastewater Utility (DAWWU)
- f) Project Committee
- g) Human Resources Committee

**Greenskeeper**

039/24

Pysden:  
That the Resort Village of Shields hire Brian Detilleux of Shields SK to be the permanent seasonal greenskeeper as per the employment agreement signed between the two parties.

*Carried*

**Administration Maternity Leave Contract**

040/24

Gauthier:  
That the Resort Village of Shields hire Kelly Dodd of Dinsmore SK to be the Acting Chief Administrative Officer as per the employment agreement signed between the two parties.

*Carried*

**Operations Assistant Wage**

041/24

Hovland:  
Larson:  
That Operations Assistant Glenn Robbie receive a 2% wage increase effective July 1, 2024.

*Carried*

- h) Marketing Committee
- i) Dundurn & District Fire Commission
- j) EMO Committee Report
- k) RCMP
- l) Docks & Storage Lots
- m) Animal Control
- n) Communications
- o) Library
- p) Bylaw Review Committee

**Bylaw 2/24 Water Use Bylaw**

042/24 Gauthier:  
That Bylaw 2/24, being a Water Use bylaw be read for the first time. *Carried*

043/24 Hovland:  
That Bylaw 2/24, being a Water Use bylaw be read for the second time. *Carried*

044/24 Pysden:  
That Bylaw 2/24, being a Water Use bylaw be read for a third time today. *Carried Unanimously*

045/24 Pysden:  
That Bylaw 2/24, being a Water Use bylaw be read for the third time and adopted. *Carried*

q) SK Watershed Authority

**Council Reports**

046/24 Gauthier:  
That the Council Reports be accepted as presented. *Carried*

**Parks, Culture and Recreation Board Reports:**

The following Parks, Culture & Recreation Board reports were presented to Council:  
a. Golf Committee Report

**Golf Committee Members**

047/24 Hovland:  
That Resort Village of Shields appoint Dean McArthur and Cody-Lynn Morrell to the Golf Committee as the newest members. *Carried*

048/24 Larson:  
That council agree with the recommendation from the Golf Committee to donate the 18 extra golf passes from the Golf Tournament in 2023 to the various fundraisers below:  
• Dundurn Library Fundraiser – 8 day passes  
• DFD Firefighters Ball Fundraiser – 4 day passes  
• The Food Pantry local food bank Fundraiser – 2 day passes  
• Hanley Arena Fundraiser – 4 day passes. *Carried*

b. Recreation Facilities Report

**Recreation Board Secretary:**

049/24 Gauthier:  
That Resort Village of Shields appoint Tanya Becker to the Receptions Board as the new secretary. *Carried*

**Communities in Bloom:**

050/24 Gauthier:  
That Resort Village of Shields register to be 'Friends' for the 2024 Communities in Bloom program that is organized by SPRA. *Carried*

c. Green Spaces Report

**Greenspace Board Chair:**

051/24 Larson:  
That Resort Village of Shields appoint Belinda Reil-Fitzsimmons to the Greenspaces Committee as the new Chair. *Carried*

d. Social Programming Committee Report

**Liquor License Applications:**

052/24 Gauthier:  
That Resort Village of Shields allow the Events Committee to purchase a liquor permit for the Hub building to be used on July 1<sup>st</sup> for Canada Day Celebrations that are being hosted. *Carried*  
Pysden:

053/24

That Resort Village of Shields allow the Events Committee to purchase a liquor permit for the Hub building to be used on September 7<sup>th</sup> for the community event that is being hosted.

Carried

054/24

Hovland:

That Resort Village of Shields allow the Events Committee to purchase a liquor permit for the Shields Community Hall to be used on November 2<sup>nd</sup> for the Casino Night event that is being hosted.

Carried

**Parks, Culture and Recreation Board Report**

Pysden:

055/24

That the Parks, Culture and Recreation Board Report be accepted as presented.

Carried

The next Regular Meeting of Council will be held on April 17, 2024.

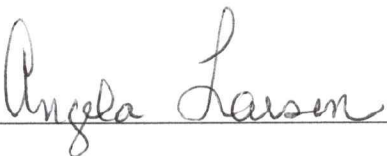
**Adjournment:**

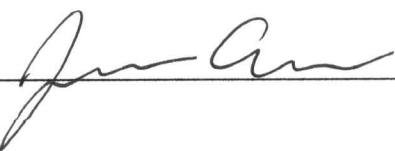
Pysden:

056/24

That the meeting be adjourned at 10:58 p.m.

Carried

  
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Mayor

  
\_\_\_\_\_  
Administrator